



EXHIBITOR INFORMATION 2018

City: Vancouver
Event date: Wednesday September 5, 2018
Event held at: Four Seasons Hotel – 791 W. Georgia St, V6C 2T4

Getting there:

Air Canada is the official airline sponsor for this event, Executive Travel Show, which will be held Wednesday, September 5, 2018 in Vancouver. They are offering a discount for exhibitors.

Air Canada Promotion Code:

Your promotion code: **9UDTQRN1**

This promotion code can be used exclusively at aircanada.com

Applicable Rules:

- Executive Travel Shows West - includes YVR, YYC, YEG non directional.
- The travel period begins Sunday, August 26, 2018 and ends Saturday, September 15, 2018.
- Travel is valid Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday.
- No discount will apply to Tango bookings for travel within Canada or between Canada and the U.S. However, all bookings made using the promotion code will count toward the minimum 10 passenger requirement for Meetings and Conventions events.

Staying there:

The Four Seasons is offering an exhibitor rate \$295.00 per room per night plus applicable taxes. Availability is limited. Use this link www.fourseasons.com/vancouver and enter the date of stay (Sept 4-5) with the following Promo Code: **180905TTC** or call directly to: (604) 689-9333.

The Georgian Court Hotel at 773 Beatty Street (at Robson St.), Vancouver, BC V6B 2M4 is a three minute cab ride or an 11 minute walk to the Four Seasons Hotel. They are offering a 2018 exhibitor rate of \$289.00 per night, plus applicable taxes. E-mail Amy Alexander in their reservations department at Amy@georgiancourt.com and use the group name **Executive Travel Show**.

Event day timing:

| | |
|-------------------|--|
| 9:30 am —11:00 am | Exhibitor set up in the ballroom. Booth space is 8' by 8' and includes table and chairs. |
| 11:30 am—2:00 pm | Executive Travel & Corporate Planners Luncheon Event |
| 2:15 pm | Event tear down |

Shipping and Storage:

 (Custom shipping labels are online with Exhibitor Kit info to fill out and print.)

Labels must include: [Your company name], C/O Executive Travel and Corporate Planners Luncheon, 791 W. Georgia St, Vancouver, BC V6C 2T4.

All shipments must be prepaid and arrive no earlier than 48 hours prior to the event date. Collect packages will not be accepted. (Some hotels charge a handling fee for freight. Please be prepared for an additional charge payable to the venue when you arrive at the event.)

Return Freight:

Please inform your shipper of choice to have packages picked up from the same location as above. Packages must be clearly labeled and packed for shipping and picked up by 3:00 pm.

EMAIL US YOUR NAME BADGE REQUIREMENTS ([Click here](#))

Silver Shows 2000 Inc • 333 4th Ave SW • Calgary, AB T2P 0H9 • 403-294-0977



EXHIBITOR INFORMATION 2018

City: Edmonton
Event date: Thursday, September 6, 2018
Event held at: Sutton Place Hotel – 10235 101 Street T5J 3E9

Getting there:

Air Canada is the official airline sponsor for this event, Executive Travel Show, which will be held Thursday, September 6, 2018 in Edmonton. They are offering a discount for exhibitors.

Air Canada Promotion Code:

Your promotion code: **9UDTQRN1**

This promotion code can be used exclusively at aircanada.com.

Applicable Rules:

- Executive Travel Shows West - includes YVR, YYC, YEG non directional.
- The travel period begins Sunday, August 26, 2018 and ends Saturday, September 15, 2018.
- Travel is valid Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday.
- No discount will apply to Tango bookings for travel within Canada or between Canada and the U.S.; however, all bookings made using the promotion code will count toward the minimum 10 passenger requirement for Meetings and Conventions events.

Staying there:

Sutton Place Hotel – 10235 101 Street, Edmonton, AB T5J 3E9

They are offering a 2018 exhibitor rate of \$149.00 per night, plus applicable taxes. Contact their reservations department online at <https://reservations/suttonplace.com/prestige> or by phone at (866) 378-8866.

Event day timing:

| | |
|-------------------|--|
| 9:30 am —11:00 am | Exhibitor set up in the ballroom for approximately 200 attendees. Booth space is 8' by 8' and includes table and chairs. |
| 11:30 am—2:00 pm | Executive Travel & Corporate Planners Luncheon event |
| 2:15 pm | Event tear down |

Shipping and Storage: (Custom shipping labels are online with Exhibitor Kit info to fill out and print.)

Labels must include: [Your company name], C/O Executive Travel and Corporate Planners Luncheon, 10235 101 Street, Edmonton, AB T5J 3E9.

All shipments must be prepaid and arrive no earlier than 48 hours prior to the event date. Collect packages will not be accepted. (Some hotels charge a handling fee for freight. Please be prepared for an additional charge payable to the venue when you arrive at the event.)

Return Freight:

Please inform your shipper of choice to have packages picked up from the same location as above. Packages must be clearly labeled and packed for shipping and picked up by 3:00 pm.

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EXHIBITOR INFORMATION 2018

City: Calgary
Event date: Friday, September 7, 2018
Event held at: Metropolitan Conference Center – 333 4th Ave SW T2P 0H9

Getting there:

Air Canada is the official airline sponsor for this event, Executive Travel Show, which will be held Friday, September 7, 2018 in Calgary. They are offering a discount for exhibitors.

Air Canada Promotion Code:

Your promotion code: **9UDTQRN1**

This promotion code can be used exclusively at aircanada.com.

Applicable Rules:

- Executive Travel Shows West - includes YVR, YYC, YEG non directional.
- The travel period begins Sunday, August 26, 2018 and ends Saturday, September 15, 2018.
- Travel is valid Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday.
- No discount will apply to Tango bookings for travel within Canada or between Canada and the U.S.; however, all bookings made using the promotion code will count toward the minimum 10 passenger requirement for Meetings and Conventions events.

Staying there:

International Hotel Calgary – 220 4 Ave SW, Calgary, AB T2P 0H5

They are offering a 2018 exhibitor rate of \$179.00 per night, plus applicable taxes (includes WiFi and buffet breakfast). Or get the weekend rate of \$109.00 per night for September 7-8.

Contact their reservations department at: 1-800-661-8627; email at: book@internationalhotel.ca; or online at: <https://reservations.travelclick.com/12256?groupID=2291617>. Group ID is **Executive Travel Show**.

Event day timing:

| | |
|-------------------|--|
| 9:30 am —11:00 am | Exhibitor set up in the ballroom for approximately 350 attendees. Booth space is 8' by 8' and includes table and chairs. |
| 11:30 am—2:00 pm | Executive Travel & Corporate Planners Luncheon event |
| 2:15 pm | Event tear down |

Shipping and Storage: (Custom shipping labels are online with Exhibitor Kit info to fill out and print.)

Labels must include: [Your company name], C/O Executive Travel and Corporate Planners Luncheon, Metropolitan Conference Center – 333 4th Ave SW, Calgary, AB T2P 0H9.

All shipments must be prepaid and arrive no earlier than 48 hours prior to the event date. Collect packages will not be accepted. (Some hotels charge a handling fee for freight. Please be prepared for an additional charge payable to the venue when you arrive at the event.)

Return Freight:

Please inform your shipper of choice to have packages picked up from the same location as above. Packages must be clearly labeled and packed for shipping and picked up by 3:00 pm.

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Shipping Label - Calgary

Package # _____ of _____

RECIPIENT:

Last Name First Name Organization/Company Name

Recipient's Contact/Cell Phone Number Organization/Company Address

DELIVERY DETAILS:

SHIPPING TO: Metropolitan Conference Centre
333 4th Ave. SW – Calgary, AB T2P 0H9

Name of Event: Executive Travel & Corporate Planners Luncheon Series

Date of Event: Fri., September), 201*

Where is the delivery required? Booth Function Room Guest Room

 Please specify the name of the function room or booth number if known. _____

Date Required September 8, 201*

Time Required: 9:30 a.m.

Total Weight of Shipment: _____ lb. kg.

SENDER:

Last Name First Name Company Name

Phone Number Fax Number E-mail

Please complete the necessary information legibly and attach onto each one of your packages. (This form can be sent by e-mail.)

A charge for receiving, processing, storing, coordinating with your event and delivering your package/s may be required. A signature is required for packages delivered to Function Rooms, Guestrooms or Exhibit Booths. If the recipient is not available, please review the Signature Waiver statement below.

Signature Waiver: Please deliver my package/s to the location specified above, at the time specified above. In the event that there is a shortfall of any kind, I understand that The Metropolitan Centre will do their best to ascertain the reasons, but agree that The Metropolitan Conference Centre will not be held responsible for such shortfall.

Signature Printed Name Date



EXHIBITOR BADGES 2018

Please complete and email a copy to: lisa@executivetravelshow.com

Your Company Name: _____

Your Email Address: _____

Enter below the names of your staff that will require badges in each city:

Vancouver

Edmonton

Calgary

Additional Badges

Corporate Invitations:

If you have your own VIP clients that you would like to invite to the program, we will be sending you an e-invitation in mid-August that you can forward to your potential client list in each city where you are exhibiting.

Please contact us if you have any questions:

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lisa@executivetravelshow.com • admin@executivetravelshow.com